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Date: 9/3/13.

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**BEANT COLLEGE OF ENGINEERING & TECHNOLOGY, GURDASPUR**

**MINUTES OF THE 10<sup>TH</sup> MEETING OF BOARD OF GOVERNORS HELD ON  
26.2.2013 AT 11:00 AM IN THE CONFERENCE HALL OF DIRECTORATE OF  
TECHNICAL EDUCATION & INDUSTRIAL TRAINING, PUNJAB,  
CHANDIGARH**

The following were present:

1.	Dr. R. S. Khandpur, Director General, Pushpa Gujral Science City, Kapurthala	Chairman
2.	Sh.A.R.Talwar, Principal Secretary, Technical Education & I.T. Punjab, Chandigarh	Member
3.	Sh. B.Purshartha, Director, Technical Education & I.T. Punjab, Chandigarh	Member
4.	Dr. S. Moses Santha Kumar, Professor, National Institute of Technology, Trichy (Nominee of AICTE)	Member
5.	Sh. Mohanbir Singh Additional Director, Technical Education & I.T. Punjab, Chandigarh	Member
6.	Dr. T.S. Sidhu, Director, SBSSTC, Ferozepur	Member
7.	Dr. Buta Singh, Dean Academics, PTU, Jalandhar (Nominee of VC, PTU, Jalandhar)	Member
8.	Sh. Satpal Sethi, Fine Switches, Industrial Area Phagwara, Distt. Kapurthala	Member
9.	Sh. Arpinder Singh, Registrar, Beant College of Engineering & Technology, Gurdaspur (Nominee of Dr. O. P.Singh, Professor, Beant College of Engineering & Technology, Gurdaspur)	Member
10.	Dr. Ajay Kumar, Associate Professor, Beant College of Engineering & Technology, Gurdaspur.	Member
11.	Dr. R.K.Awasthi, Principal, Beant College of Engineering & Technology, Gurdaspur.	Member Secretary

The member secretary welcomed the Chairman and other members of the Board of Governors. The Agenda of the Meeting was then taken up ad-seriatim and after detailed deliberations, following decisions were taken on various items:-

ਬੇਐਂਟ ਕਾਲਜ ਆਫ ਇੰਜੀਨੀਅਰਿੰਗ ਐਂਡ ਟੈਕਨੋਲੋਜੀ  
ਗੁਰਦਾਸਪੁਰ।  
ਭਾਗ ਨੰ: 950  
ਮਿਤੀ: 19/3/13.

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**Item # 10.1: To confirm the minutes of 9<sup>th</sup> meeting of Board of Governors held on 19.9.2012.**

As no comments had been received on the Minutes of the 9<sup>th</sup> Meeting of the Board of the governors held on 19.09.2012, the same were confirmed.

Director, SBSSTC, Ferozpur stated that the Minutes of the 9<sup>th</sup> Meeting of the BoG were sent only as a soft copy. It was decided that henceforth, a hard copy of the Minutes will also be circulated after its approval from the Chairman.

**Item # 10.2: Action Taken Report on the 9<sup>th</sup> meeting of Board of Governors held on 19.9.2012 at DTE, Punjab, Chandigarh.**

While noting the action taken on the various items, the members made the following observations:

Item # 9.2

Item # 8.6

It was felt that placement record of the college is not very good. Concerted efforts should be made to enhance the placement of the students. For this purpose, Alumni Society of the college should be actively involved.

Item # 8.12

The estimate for the remaining work of the auditorium should be reassessed. The Chairman mentioned that he will make an on -the-spot study of the status of the auditorium and the item would be discussed again in next meeting of BOG.

Item # 9.3

Finance Committee Item # 19.3: The Board advised that the energy audit should be done for the entire institute, and not for a specific block.

The college may charge a small registration fee from the students for the placement services.

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to the number of placements to the Placement officer / faculty of the institute.

Item # 9.6

Regarding Item # 8, The Board desired that percentage of placed students should be worked out keeping in view the total number of eligible students and the students placed.

Item # 9.7

Mention was made of an outstanding para in the Audit Report about the placement of some staff members from BCET in the DTE office. PS TE&IT advised that DTE may initiate suitable action for filling up the vacant posts in the department so that the BCET staff can be sent back.

Item # 9.12

Immediate proceedings against abstaining faculty/staff members may be initiated, without allowing them to complete five years, notwithstanding the decision taken by the committee set up by the college for this purpose.

**Item # 10.3: Approval of various departments existing in the college.**

The board noted and approved the various existing departments in the institute.

**Item # 10.4: To approve Student Exigency Fund.**

The Board approved the Student Exigency Fund. It was also approved that the already existing insurance scheme may also be continued.

**Item # 10.5: To ratify the decisions of the Chairman, Board of Governors/Govt. of Punjab in respect of promotions/placement of faculty under Career Advancement Scheme (CAS), grant of benefit to the staff under Assured Career Progression Scheme (ACP) and promotions of non-teaching staff etc.**

*Item 10.5(a) To ratify the promotions / placements made in respect of faculty under CAS:* It was advised that the item may be sent on a single file to PS TE&IT.

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Item 10.5(b) To ratify the benefit given under assured career progression (ACP) Scheme: Item was ratified.

Item No. 10.5(c) to ratify the regularization of services of teaching staff: Item was ratified.

Item No. 10.5(d) To ratify the extension of contractual employees: The item was deferred as the case has been submitted to DTE as per decision taken in the last meeting of the Finance Committee.

Item No. 10.5(e) To ratify the extension of deputation period in respect of Sh. Nripjit, Associate Professor, Mech. Engg. Department: Ratified.

**Item # 10.6: Regarding approval for streamlining the governance of college.**

Approved

**Item # 10.7: Enhancement of existing fee structure similar to other Govt. Engg. Colleges of Punjab.**

The Board desired that the detailed analysis of the fee break-up should be put in the Finance Committee.

**Item # 10.8: To enhance the consolidated salary/rates of guest Faculty appointed on consolidated basis/Hourly basis.**

The item was approved. It was decided to appoint faculty possessing M.Tech degree on consolidated basis for one semester on consolidated salary of Rs.21600/-P.M.

It was also approved that the rates for staff appointed on hourly basis will be Rs.350/- per hour for lecture classes and Rs.175/- per hour for tutorial and practical classes with maximum limit of Rs.21600/- per month for faculty possessing only B.Tech. qualification, in the Engineering wing.



**Item # 10.9: To ratify the appointment of care taker-cum-manager for girl hostel on temporary basis for six months.**

The item was ratified. It was however decided that no further extension in this regard is to be provided and the post is to be filled on contract basis for the specific period, if required.

**Item # 10.10: Approval for various items under TEQIP-II.**

*Item No. 10.10.1 Teaching Assistantship:* The item was approved. It was decided that an appropriate cut off marks in the eligibility test may be worked out for the teaching assistantship and all the candidates above that cut off may be given teaching assistantship for Non-GATE M.Tech. students. Other conditions, as in agenda item remains same.

*Item No. 10.10.2 Constitution of Industry-Institution-Interaction Cell:* The item was approved. However, it was decided that four members may be included in the I-I-I Cell instead of two from Industries. Preferably, one of them may be President, Batala and Amritsar Industries Associations.

*Item No. 10.10.3 Finishing School:* The constitution of the committee was approved. It was advised that the committee for Finishing School may prepare the action plan for the positive steps to be taken to fulfill the objectives of the Finishing School.

*Item No. 10.10.4 Travelling Allowance/Daily Allowance rules for the various purposes under TEQIP-II:* It was decided that Travelling Allowance/ Daily Allowance/ Honorarium for all the TEQIP-II activities / meetings with NPIU/SPFU/B.O.G. etc., will be paid as per letter from MHRD, TEQIP Division vide no, F.No. 18-12/2005 TS.VII dated 8<sup>th</sup> June'2012.

*Item No. 10.10.5 Expenditure for publication of research papers in referred journals:* It was decided that expenses for publication in the referred journal with a minimum Impact factor (Thompson Reuter) of 5 (Five) may be allowed.

*Item No. 10.10.6 Hospitality and honorarium:* The rules for honorarium will be same as per item no. 10.10.4.

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Expenses towards thesis writing and consumables for faculty qualifications upgradation will not be reimbursed but the departmental facilities will be used for the same. Other conditions as in agenda item of BOG remains the same.

It was decided to confirm from other institutes as to whether or not Honorarium is payable to Internal faculty involved in FDP.

*Item No. 10.10.7 Civil Works: Approved.*

*Item No. 10.10.8 Faculty Development Programme: Approved.*

It was decided that College should not charge any fee from the internal candidates for the Short Term Courses/FDPs organized by the College. It was also decided that all the expenses incurred under Faculty Qualification upgradation after 1/1/2013 including annual fee, thesis submission fee, course fee will be reimbursed from the TEQIP-II grant.

*Item No. 10.10.9 Requirement of Staff in the TEQIP-II:* This was decided that three persons may be appointed under TEQIP-II. These are MIS officer, Data Entry operator and an Accounts Assistant. The college will work out the detailed qualifications and experience requirements for these posts and get it approved from the Chairman, BoG. These persons may be hired from PESCO, and if not available from there, recruitment may be made through an open advertisement.

*Item No. 10.10.10 Regarding approval of revised procurement plan: Approved.*

**Item # 10.11: Regarding Viability to Run School Wing.**

It was desired by the Board to make one more effort to run the Beant Senior Secondary School successfully. The deficit in revenue expenditure may be compensated by raising the requisite fee. A detailed proposal may be prepared to bridge out the gap between the fee receipts and expenses in respect of the school.

**Item # 10.12: Creating of two additional posts of Superintendent Grade-I.**

The item was approved.

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*[Signature]*

**Item # 10.13 : Creation of Post of Lab Superintendent.**

The Board desired that detailed analysis of the existing posts at various levels may be put up in the next Finance Committee meeting.

**Item # 10.14: 03 months difference in the age of Brother & Sister employed in the College.**

Noted.

**Item # 10.15 : To relieve from additional charge of officiating Principal, BCET, Gurdaspur.**

The Board approved relieving of Dr. O. P. Singh from the additional charge of Officiating Principal. It was further approved that in his place, Dr. R. K. Awasthi, Professor, Mechanical Engineering will officiate as Principal till the regular Principal joins the college.

**Item # 10.16: To consider the uniformity in the remuneration for performing additional duties by regular/contract faculty and staff of the college.**

After a detailed discussion, the item was dropped.

It was decided that a warden not having accommodation on her /his name in the college campus, may be given financial benefit at par with rent free accommodation.

**Item # 10.17 : To approve for the release of pending wages of contractual workers deployed by M/s Reliable Services, Jalandhar (ex-contractor) for the months of March to April, 2012 for providing security, sweeping, horticulture for the months of March 2012 to July 2012 for providing attendants services at BCET, campus, Gurdaspur.**

The Board approved the payment of the pending wages of the workers through the present service provider subject to the condition that no administrative charges will be given to the present service provider. It was also desired that the wages may be paid from the Earnest money deposited by the original contractor.

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The Board also advised to fix the responsibility of allowing these workers to continue working in the college without the presence of an outsourcing agency to ensure timely payment of their wages.

**Item #10.18: Regarding non-depositing of EPF of the workers providers by Service Provider contractor.**

Noted.

**Item # 10.19: Any other item with the permission of the chair**

**Item # 10.19.1: Approval to transfer Rs. 3.5 crore from college funds (under various heads) to TEQIP fund**

Approved.

**Item # 10.19.2: To ratify the decisions of Government of Punjab with Principals of various Engineering colleges and the minutes of meeting of Principals for pending issues related to Engineering Colleges.**

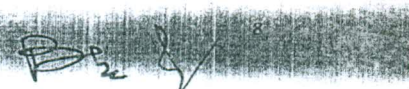
The minutes of meeting of Principals approved by Government of Punjab were ratified. It was approved that the decisions may be implemented immediately.

**Item # 10.19.3: To ratify the decision of Government of Punjab, Department of Technical Education & Industrial Training regarding transfer of Sh. Inderpal Singh, Registrar, to Shahid Bhagat Singh State Technical Campus, Ferozepur.**

The Board ratified the decision of Government of Punjab, Department of Technical Education & Industrial Training regarding transfer of Sh. Inderpal Singh, Registrar, to Shahid Bhagat Singh State Technical Campus, Ferozepur.

**Item # 10.19.4: Board Meetings**

The Chairman informed the Board that MHRD has desired to hold the BoG meetings quarterly to discuss and monitor the progress of TEQIP-II, being implemented in the BCET. He mentioned that the Member Secretary (Principal)





has been advised to follow these instructions of the MHRD in this regard and hold the meetings accordingly.

The meeting ended with a vote of thanks to the chair.

*R.S. Khawaja*

**HON'BLE CHAIRMAN**  
**BOARD OF GOVERNORS**  
**BCET, GURDASPUR**

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**PRINCIPAL-cum-  
MEMBER SECRETARY**